

HARPENDEN SCOTTISH COUNTRY DANCING CLUB

General Data Protection Regulations (GDPR)

There is a new Data Protection Act (GDPR) coming into effect on 25 May 2018. If an organisation is officially documented (company, organisation, club, society), or if they collect fees in any form then the GDPR applies to them. Therefore it applies to Harpenden Scottish Country Dancing Club.

The Harpenden Scottish Country Dancing Club is committed to Protecting Members privacy and safeguarding Members personal information in accordance with the General Data Protection Regulations. This policy explains how we collect and administer your information and how it used.

We hold data on our members – names, addresses, telephone numbers, emails, and also names and telephone numbers of emergency contacts.

We will hold an up to date version of the Harpenden Scottish Country Dancing Club Data Base.

We will hold a confidential sub-copy of just email addresses.

We will hold a confidential sub-copy of members' names together with the name and telephone number of their emergency contact.

We will hold a confidential sub-copy of MCs' names, telephone numbers and email addresses.

We will up-date a person's data if they request it.

We will not give this data to anyone else without the owner's permission.

We will delete this data if the person requests it.

We will normally delete the personal data of any member resigning or who fails to renew their membership within 28 days of the Annual General Meeting.

Data Protection legislation gives Members the right to access the information that we hold about them. Members should contact the Secretary if they wish to see the record or wish to delete or update the information that we hold.
